

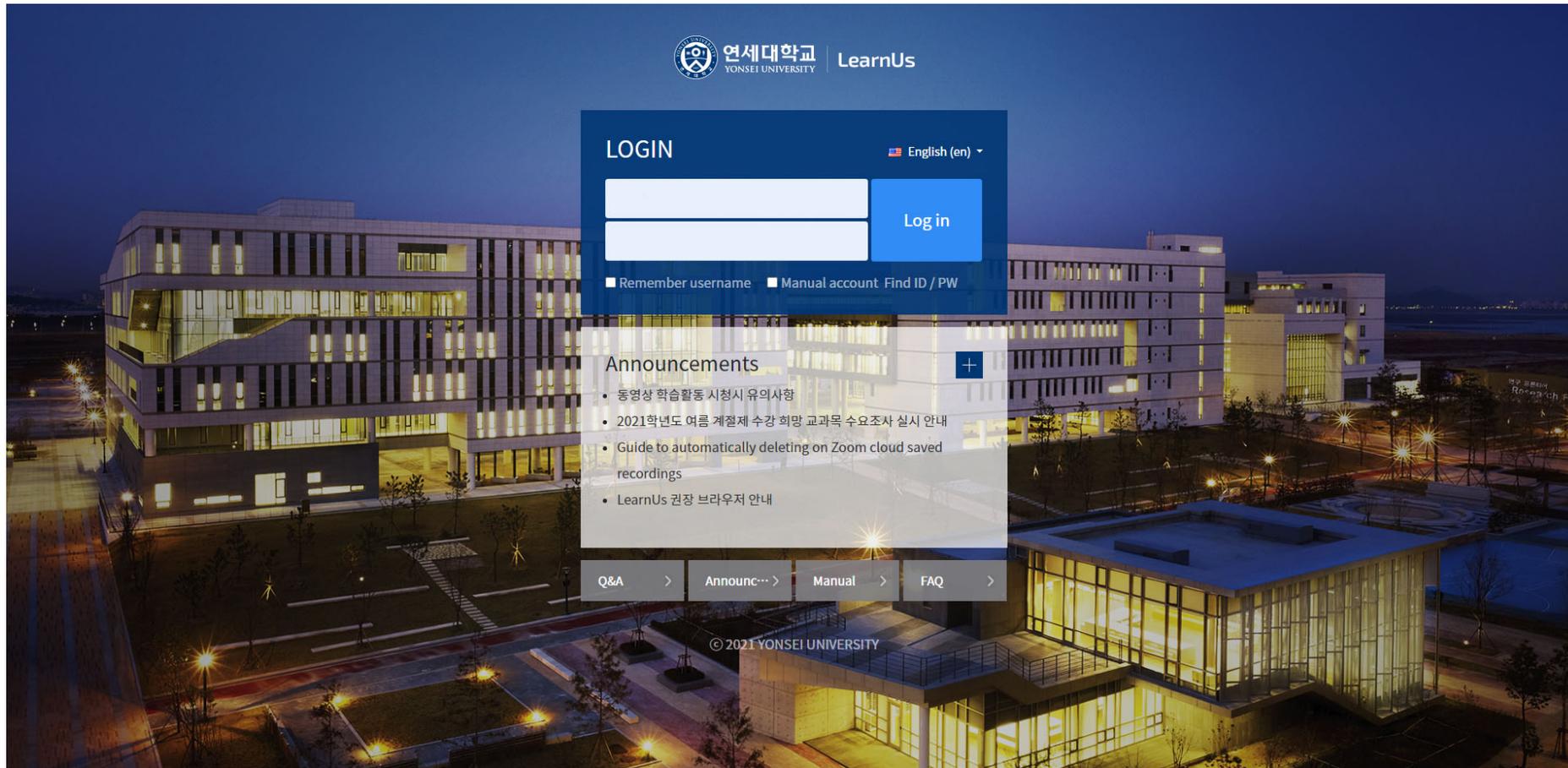
LearnUs

Auto-recorded Lecture Video Upload Manual



연세대학교
교수학습혁신센터

1. Login to LearnUs



2. Click [Lecture name] to upload a recorded file from My course.

The screenshot shows the LearnUs interface for a user. At the top, there is a navigation bar with 'Yonsei university | ICTL | Yonsei portal | Library' on the left and 'Log out' on the right. Below this is the 'LearnUs' logo and program options: 'Degree Program', 'Professional Program', 'Open Program', and 'Guide'. The main content area is titled 'My courses' and contains a table with one course entry: '테스트 NEW' by 'Gildong Hong / Chelsu Kim / Yeounghee Kim'. This entry is highlighted with a red rectangular box. A red arrow points from the bottom of this box to the text 'Click on the Lecture to upload'. Below the 'My courses' section is 'Current Class Announcements', which shows 'No registered post.'. At the bottom of the page is a grid of various university-related announcements and resources. On the right side, there are sections for 'Upcoming event', 'Announcements', and 'Administration'.

3. Click **Edit** on the Right as follows:

Yonsei university ICTL Yonsei portal Library Log out

연세대학교 YONSEI UNIVERSITY LearnUs Degree Program Professional Program Open Program Guide

테스트 Gildong Hong / Cheolsu Kim / Yeounghee Kim Team teaching Assistant

관리 Tur...

Click

강의개요

강의개요 강의소개내용입니다

+ Add Resource/Activity

All week course All

교수학습혁신센터 (2021) 주차 별 학습 목표

Zoom meeting Add VOD Add

3-1. You can also click **Edit** in the Lower Right corner that appears when you Scroll.

The screenshot shows the LearnUs interface for a course. The top navigation bar includes 'Yonsei university', 'ICTL', 'Yonsei portal', 'Library', and 'Log out'. The course title is 'LearnUs' with options for 'Degree Program', 'Professional Program', 'Open Program', and 'Guide'. The left sidebar contains 'Course Home', 'Course Info', 'Grade/Attendance', 'Students Notifications', 'Others', 'Activities/Resources', and 'Administration'. The main content area shows '강의개요' (Course Overview) and 'All week course' (All week course) with a dropdown menu set to 'All'. The course title is '교수학습혁신센터 (2021)' (Innovation Center for Faculty Learning (2021)). A list of activities is displayed, including '유튜브테스트', 'Y-EdNet 응대요령 매뉴얼', '교수학습혁신센터 영상', '교수학습혁신센터 영상 인코더', and '4_강의계획서_1주차_1_2021_1_을성추가_원본영상_팻인코더'. The 'Edit' button (a blue circle with a white pencil icon) for the last activity is highlighted with a red box and labeled 'Click' with a red arrow.

4. Search the Lecture for the recorded file you want to upload and click **[Add Materials and Activities]**.

The screenshot displays the LearnUs interface for a course. The top navigation bar includes 'Yonsei university', 'ICTL', 'Yonsei portal', 'Library', and 'Log out'. The course title 'LearnUs' is visible, along with program options: 'Degree Program', 'Professional Program', 'Open Program', and 'Guide'. A sidebar on the left contains 'Course Home', 'Course Info', 'Grade/Attendance', 'Students Notifications', 'Others', 'Activities/Resources', and 'Administration'. The main content area shows a 'Restricted' status and a list of activities for '3Week [16 March - 23 March]' and '4Week [23 March - 30 March]'. A red box highlights the '+ Add Resource/Activity' button, with a red arrow pointing to it and the word 'Click' written in red.

5. Click [Auto Recording Course Contents].

The screenshot displays the Yonsei University LearnUs interface. A modal window titled "Add an activity or resource" is open, showing a grid of activity options. The "Automatic Rec..." option is highlighted with a red box, and a red arrow labeled "Click" points to it. The background interface shows a course page with a sidebar on the left and a main content area on the right. The sidebar includes sections for "Course Home", "Course Info", "Grade/Attendance", "Students Notifications", "Others", "Activities/Resources", and "Administration". The main content area shows a course schedule with activities like "이수활동 설문" and "테스트 화상강의1".

6. Click [Search] in the second [Content] column.

The screenshot displays the LearnUs web application interface. At the top, there is a navigation bar with 'Yonsei university | ICTL | Yonsei portal | Library' on the left and 'Log out' on the right. Below this, the 'LearnUs' logo is on the left, and 'Degree Program | Professional Program | Open Program | Guide' are on the right. The main content area is divided into sections: 'General' (with 'Name' and 'Description' input fields), 'Content' (with a 'Select contents' input field and a 'Search' button), 'Progress Management', 'Grade', 'Popup Size', and 'Common module settings'. A red square highlights the 'Search' button in the 'Content' section, with a red arrow pointing to it and the word 'Click' written in red. The left sidebar contains various navigation options like 'Course Home', 'Course Info', 'Grade/Attendance', 'Students Notifications', 'Others', 'Activities/Resources', and 'Administration'.

7. Select the folder containing the recorded files from the [List of contents] on the left and click **Recorded Files**.

The screenshot shows the '콘텐츠 선택' (Content Selection) modal window. The table lists the following content items:

콘텐츠 (z0000000)	새 폴더	설정	사진	제목	재생시간	등록일
Z0000000	1			특강_특강_주자	04:03	2021-03-31
2020년 2학기	0					
기분과정	0			특강_특강_주자-0329-1	08:31	2021-03-29
1_주자	23					
Z0000000	0			20210316-1	03:13	2021-03-16
2021년 1학기	0					
특강	0					
특강	3					

The '특강' folder is highlighted with a red box and labeled '① Click'. The '20210316-1' content item is highlighted with a red box and labeled '② Click'. The modal also includes a search bar, a video player, and content information.

8. In the preview screen on the right, select the Recorded file as shown below.

The screenshot shows a video player interface. On the left, there is a sidebar with a search bar and a list of dates: 2021-03-31, 2021-03-29, and 2021-03-16. The main area displays a video player with a play button. Below the video, there is a '콘텐츠 정보' (Content Information) section with the following details:

· 콘텐츠명	20210316-1
· 녹화시간	2021-03-16 14:29:07 ~ 2021-03-16 14:32:20

Below the content information, there are two rows of controls, each highlighted with a blue box and a circled number:

- ① A row with buttons: 다운로드, 교안, 교수자
- ② A row with a label '영상모드' and radio buttons: 기본 (selected), 믹스(Mix)

At the bottom of the interface, there are buttons for 재생, 링크복사, 가져오기, and 삭제.



① Used when you Download and Edit a recorded file directly from your PC and then try to register it Manually.



② Video Mode

-Basic: This file allows you to move the Ratio of Lecture instructions and Professor to screen in a Fluid manner.
(Upload to this file is recommended)

-MIX : The ratio of the lecture draft screen to the professor screen is Fixed (default 7:3).

9. Click [Load] in the lower right corner to Register as Lecture content.

alrs.yonsei.ac.kr에 삽입된 페이지 내용:
콘텐츠 정보가 전송되었습니다.

② Click

확인

콘텐츠 선택

연세대학교 YONSEI UNIVERSITY

콘텐츠등록 검색

콘텐츠 (z0000000)	새 미디어	설정	사진	제목	재생시간	등록일
▶ Z0000000	1			특강_특강_주자	04:03	2021-03-31
▶ 2020년 2학기	0					
▶ 기본과정	0			특강_특강_주자-0329-1	08:31	2021-03-29
▶ 1_주자	23					
▶ Z0000000	0			20210316-1	03:13	2021-03-16
▶ 2021년 1학기	0					
▶ 특강	0					
▶ 특강	3					

▶ 콘텐츠 정보

- 콘텐츠명: 20210316-1
- 녹화시간: 2021-03-16 14:29:07 ~ 2021-03-16 14:32:20
- 다운로드: 교안 교수자
- 영상모드: 기본 믹스(Mix)

① Click

가져오기 삭제

10. Please verify that the Lecture content has been successfully added.

The screenshot displays the LearnUs web interface. At the top, there is a navigation bar with 'Yonsei university | ICTL | Yonsei portal | Library' on the left and 'Log out' on the right. Below this, the 'LearnUs' logo is on the left, and 'Degree Program | Professional Program | Open Program | Guide' are on the right. A left sidebar contains a 'Course Home' menu with options like 'Course Info', 'Grade/Attendance', 'Students Notifications', and 'Others'. The main content area is titled 'Adding a new Automatic Recorded Video to 2Week [09 March - 16 March]' and features a 'General' tab. A blue-bordered box highlights the 'Name' field (containing '20210316-1') and the 'Description' text area. Below the description is a checkbox labeled 'Display description on course page'. Underneath, the 'Content' section has a 'Select contents' field (containing 'cnt0003170') and a 'Search' button. At the bottom of the sidebar, there are 'Activities/Resources' and 'Administration' sections.

11. Click **[Save and Return to the Course]** at the bottom of the site.

The screenshot shows a course management interface. On the left is a sidebar with navigation menus: 'Course Home', 'Course Info' (with sub-items like 'Participants list'), 'Grade/Attendance' (with sub-items like 'Learning history'), 'Students Notifications' (with sub-items like 'Sending Message'), and 'Others' (with a 'Student screen' button). Below this is 'Activities/Resources' with options like 'Zoom meeting', 'VOD', 'file', and 'Assignment', each with an 'Add' button. At the bottom of the sidebar is 'Administration' with 'Course administration' and 'Edit settings'. The main content area has a large empty box at the top, a checkbox for 'Display description on course page', and a 'Content' section with a search bar containing 'cnt0003170'. Below the search bar are several expandable sections: 'Progress Management', 'Grade', 'Popup Size', 'Common module settings', 'Restrict access', and 'Activity completion'. At the bottom of the main area, there are three buttons: 'Save and return to course' (highlighted with a red box and a red arrow labeled 'Click'), 'Save and display', and 'Cancel'. A message at the bottom left says 'There are required fields in this form marked [red dot]'.

- ① Save and return to the course: Save and go to the course page
- ② Save and confirm: Save and go to the contents of the file

12. Verify that the lecture content is registered successfully.

Yonsei university | ICTL | Yonsei portal | Library

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Course Home

Course Info ▾
· Participants list

Grade/Attendance ▾
· Learning history
· Completion status
· Online-Attendance
· Offline-Attendance
· Grades

Students Notifications ▾
· Sending Message
· Sending Email
· Sending SMS

Others ▲
Student screen

Activities/Resources —

Zoom meeting Add
VOD Add
file Add
Assignment Add
More ▾

Administration + * ▾

4Week [23 March - 30 March]

- + 특강_특강_주차-0329-1 2021-03-23 00:00:00 ~ 2021-03-30 23:59:59 (Late: 2021-04-06 23:59:59), 08:31 ✓
- + test 2021-03-23 00:00:00 ~ 2021-03-30 23:59:59 (Late: 2021-04-06 23:59:59), 16:23 ✓

5Week [30 March - 06 April]

6Week [06 April - 13 April]

- + 20210316-1 2021-04-06 00:00:00 ~ 2021-04-13 23:59:59 (Late: 2021-04-20 23:59:59), 03:13 ✓
- + 표절과제 테스트 ✓

+ Add Resource/Activity

리포트
Tur...
TOP